

22 November 2007

Dear Councillor

RISK MANAGEMENT STEERING GROUP

A meeting of the Risk Management Steering Group will be held in the Committee Room at the Council Offices, London Road, Saffron Walden, on Tuesday 4 December 2007 at 6.15 pm.

Yours faithfully

ALASDAIR BOVAIRD

Chief Executive

A G E N D A

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 25 September 2007 (attached).
- 3 Business arising.
- 4 Review of Operational Risk Register – Update Exercise.
- 5 Corporate and Operational Risk Register – Monitoring Programme.
- 6 Partnership Risk Assessment.
- 7 Business Continuity Review.
- 8 Date of next meeting.
- 9 Any other business that the Chairman considers to be urgent.

To: Councillors R Clover and **R Sherer**.

Also to:- R Auty, D Bradley, S Bronson, J Dear, M Leong, R Millership, J Patel, M Perry, G Smith and A Webb.

Lead Officer: Sheila Bronson
Committee Officer: Mick Purkiss